CS 100 Lab 04 – Teamwork/Meeting Basics

Form your team of 4 or 5 students in your lab for the P33 project and create your "Team Ground Rules"

Communication Norms - Outside of class communication medium, document/meeting minute storage, communication expected for missed class/deliverable.

Work Norms - How will work be distributed and deadlines set? Who/when will review happen?

Scheduling Norms - How will you schedule meetings outside of lecture/lab? Where will these meetings be held?

Assigned Role Norms (What are the roles, and their responsibilities, to be assigned at each meeting? Will they rotate each week?